

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614
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**Board of Supervisors
FishHawk Community
Development District IV**

August 31, 2023

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, September 7, 2023 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on August 3, 2023 Tab 1
 - B.** Ratification of Operations & Maintenance Expenditures for July 2023..... Tab 2
- 4. STAFF REPORTS**
 - A.** Landscape Inspection Services Report..... Tab 3
 - B.** Landscape Report..... Tab 4
 - i.** Consideration of Addendum #27 Tab 5
 - C.** Irrigation Report (under separate cover)
 - D.** Aquatic Services Report..... Tab 6
 - E.** District Counsel
 - F.** District Engineer
 - G.** HOA Property Manager
 - H.** District Manager Tab 7
- 5. BUSINESS ITEMS**
 - A.** Acceptance of Resignation of Esther Wisdom Tab 8
 - B.** Appointment of Open Board Supervisor Seat Tab 9
 - C.** Consideration of District Management Addendum Tab 10
 - D.** Consideration of Holiday Lighting Proposal Tab 11
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, August 3, 2023, at 10:04 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Daniel Rothrock	Board Supervisor, Vice Chairman
Esther Wisdom	Board Supervisor, Assistant Secretary
Jeffrey Stewart	Board Supervisor, Assistant Secretary
Adam Brygidyr	Board Supervisor, Assistant Secretary

Also present were:

Debby Wallace	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Erin McCormick Law (via phone)
John Fowler	Field Service Manager, Rizzetta & Company
Gail Huff	Representative, Ballenger Irrigation
Paul Vina	Representative, Ballenger Irrigation

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments put forward at this time.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of Board of
Supervisors' Regular Meeting Held
July 6, 2023**

Ms. Wallace presented the minutes of the Board of Supervisors' meeting July 6, 2023, to the Board.

On a Motion by Mr. Rothrock, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors regular meeting held on July 6, 2023, as presented, for the FishHawk Community Development District IV.

FOURTH ORDER OF BUSINESS

**Ratification of Operations &
Maintenance Expenditures for June
2023**

Ms. Wallace presented the June 2023 Operation & Maintenance Expenditures to the Board.

On a Motion by Mr. Stewart, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for June 2023 (\$102,035.35), for the FishHawk Community Development District IV.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Field Services Report

Mr. Fowler presented the field inspection report to the Board.

B. Landscape Report

There were no questions regarding the landscape report.

i. Consideration of Playground Mulch Proposals

Ms. Wallace presented proposals from Brightview in the amount of \$12,200 and Southeast Spreading in the amount of \$11,805. No Board action was taken.

ii. Consideration of Gametime Hanging POD Ling

Ms. Wallace presented the proposal from GameTime in the amount of \$5,337.59.

On a Motion by Mr. Rothrock seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors approved the proposal form GameTime in the amount of \$5,337.59 for a three-pod playground structure, for the FishHawk Community Development District IV.

iii. Consideration of Brightview Addendum #27

This item was tabled until next month.

C. Irrigation Services Report

Ms. Huff reviewed the irrigation service report.

D. Aquatic Services Report

The Board reviewed the aquatic services report. There were no questions.

E. District Counsel

Ms. McCormick spoke regarding the pending litigation, stating that her office received the amended complaint. A request was made for the complaint to be compared to the deed.

F. District Engineer

Not present

G. HOA Property Manager

Not present

H. District Manager

The next CDD meeting will be held September 7, 2023, at 10:00 a.m.

The Board asked that proposals for Holiday Decoration be obtained for the next meeting.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2023-07,
RE-Designating Secretary**

Ms. Wallace presented Resolution 2023-07, stating that Management is recommending that Scott Brizendine be appointed as Secretary.

On a Motion by Mr. Rothrock, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors approved Resolution 2023-07; appointing Scott Brizendine as Secretary, for the FishHawk Community Development District IV.

SEVENTH ORDER OF BUSINESS

**Public Hearing on Adopting FY 2023-
2024 Final Budget**

On a Motion by Mr. Rothrock, seconded by Mr. Stewart, with all in favor, the Board of Supervisors opened the public hearing on adopting FY 2023-2024 final budget, for the FishHawk Community Development District IV.

Ms. Wallace presented the Budget and asked if the Board wished to make any changes. There were none requested.

With no public comments being heard, Ms. Wallace asked for a motion to close the public hearing.

On a Motion by Mr. Rothrock, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors closed the public hearing on adopting FY 2023-2024 final budget, for the FishHawk Community Development District IV.

i. Consideration of Resolution 2023-08; Adopting FY 2023-2024 Budget

Ms. Wallace reviewed the Resolution for the Board.

On a Motion by Mr. Rothrock, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors approved Resolution 2023-08; adopting FY 2023-2024 final budget totaling \$2,231,600.27 exclusive of collection costs (\$1,352,988- General Fund, \$75,000-Reserve Fund, and \$803,612.27- Debt Service Fund), for the FishHawk Community Development District IV.

EIGHTH ORDER OF BUSINESS

Public Hearing on Levying of Assessments for FY 2023-2024

On a Motion by Mr. Rothrock, seconded by Mr. Stewart, with all in favor, the Board of Supervisors opened the public hearing on levying assessments for FY 2023-2024 final budget, for the FishHawk Community Development District IV.

Ms. Wallace reviewed Resolution 2023-08 and asked if there were any questions from the Board. There were none.

With no public comments being heard, Ms. Wallace asked for a motion to close the public hearing.

On a Motion by Mr. Rothrock, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors closed the public hearing on levying assessments for FY 2023-2024 final budget, for the FishHawk Community Development District IV.

i. Consideration of Resolution 2023-09; Adopting the Levying of Special Assessments

On a Motion by Mr. Rothrock, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors approved Resolution 2023-09; adopting Special Assessments to fund FY 2024-2024 budget and certifying the assessment roll, for the FishHawk Community Development District IV.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2023-10,
Setting Fiscal Year 2023-2024 Meeting
Schedule**

Ms. Wallace presented Resolution 2023-10, reading the meeting dates into the record and explaining that these dates continue the pattern of meeting on the first Thursday of the month, with the exception of the July 3rd meeting which falls on the first Wednesday due to the July fourth holiday. She stated that all meetings will commence at 10:00 a.m. at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

On a Motion by Mr. Stewart, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors approved Resolution 2023-10, setting the meeting schedule for fiscal year 2023-2024, as discussed, for the FishHawk Community Development District IV.

TENTH ORDER OF BUSINESS

Supervisor Comments

Ms. Wisdom spoke about the September meeting.

On a Motion by Mr. Rothrock, seconded by Mr. Brygidyr, with all in favor, the Board of Supervisors authorized the District Manager to have HOA send email blast regarding resumes for the FishHawk Community Development District IV.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Brygidyr, seconded by Mr. Stewart, with all in favor, the Board of Supervisors adjourned the meeting at 10:46 a.m. for the FishHawk Community Development District IV.

Assistant Secretary

Chair / Vice Chair

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

**Operation and Maintenance Expenditures
July 2023
For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2023 through July 31, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$88,240.33**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2023 Through July 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Adam Brygidyr	100199	AB070623	Board of Supervisors Meeting 07/06/23	\$ 200.00
BrightView Landscape Services, Inc.	100197	8471971	Monthly Landscape Maintenance 07/23	\$ 18,410.83
BrightView Landscape Services, Inc.	100200	8491242	Tree Removal 06/23	\$ 984.77
BrightView Landscape Services, Inc.	100200	8491265	Landscape Maintenance 06/23	\$ 582.14
BrightView Landscape Services, Inc.	100200	8491370	Remove Tree - Shell Ridge 06/23	\$ 961.93
BrightView Landscape Services, Inc.	100200	8491380	Landscape Maintenance 06/23	\$ 2,311.30
BrightView Landscape Services, Inc.	100200	8491384	Remove Stump - Cypress & Magnolia 06/23	\$ 1,200.00
BrightView Landscape Services, Inc.	100200	8491390	Landscape Maintenance 06/23	\$ 2,179.20
BrightView Landscape Services, Inc.	100200	8491409	Landscape Maintenance 06/23	\$ 266.40
BrightView Landscape Services, Inc.	100206	8503652	Tree Removal 07/23	\$ 5,000.00
BrightView Landscape Services, Inc.	100208	8503675	Tree Removal 07/23	\$ 1,200.00
Daniel Gray Rothrock	100201	DR070623	Board of Supervisors Meeting 07/06/23	\$ 200.00

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2023 Through July 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Adam Brygidyr	100199	AB070623	Board of Supervisors Meeting 07/06/23	\$ 200.00
Dayna J. Kennington	100202	DK070623	Board of Supervisors Meeting 07/06/23	\$ 200.00
Esther Wisdom	100203	EW070623	Board of Supervisors Meeting 07/06/23	\$ 200.00
GameTime	100204	104944-01-01	Playground Parts 07/23	\$ 2,256.69
Hillsborough County BOCC	20230725-1	1416996147 AUTOPAY 07.23	14223 Lambert Bridge 07.23	\$ 196.66
Jeffrey Stewart	100205	JS070623	Board of Supervisors Meeting 07/06/23	\$ 200.00
Poop 911	100209	7116633	11 Doggie Stations & 10 Trashcans 06/23	\$ 702.00
Rizzetta & Company, Inc.	100195	INV0000081416	District Management Services 07/23	\$ 4,674.67
Rizzetta & Company, Inc.	100196	INV0000081458	Mass Mailings 07/23	\$ 2,159.67
Sitex Aquatics, LLC	100207	7574	Monthly Lake Maintenance 07/23	\$ 1,750.00
TECO	20230717-1	211017320014 06/23 Autopay	Village Center Dr PH2 06/23	\$ 11,940.19
TECO	20230720-1	211009775761 06/23 Autopay	13773 FishHawk Blvd 06/23	\$ 33.16
TECO	20230720-2	211009776033 06/23 Autopay	5601 Balcony Bridge Place 06/23	\$ 370.70

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2023 Through July 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Adam Brygidyr	100199	AB070623	Board of Supervisors Meeting 07/06/23	\$ 200.00
TECO	20230724-1	321000017145 Summary 06/23 Autopay	Electric Summary 06/23	\$ 25,945.52
Times Publishing Company	100198	292308	Legal Advertising Account #106984 07/23	\$ 1,849.00
Times Publishing Company	100210	0000292308 07/12/23	Legal Advertising Account #106984 07/23	\$ 1,845.00
Times Publishing Company	100198	0000288376 05/24/23	Legal Advertising Account #106984 05/23	<u>\$ 420.50</u>
Total Report				<u>\$ 88,240.33</u>